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## **Sustainable New Bedford – Request for Proposals**

### Purpose:

*SEEAL (The Southeastern Environmental Education Alliance)*, under the auspices of the *Community Foundation of Southeastern Massachusetts*, has grants available for environmental education, stewardship and sustainability-related projects that benefit New Bedford. Non-profits, schools, businesses in collaboration with a non-profit, service agencies, and/or community groups are eligible to receive the grants.

### Eligibility & Grant Amount:

All projects must:

- 1) Benefit the City of New Bedford
- 2) Include an educational component
- 3) Address the reduction of toxic chemicals, pesticides, and/or harmful emissions

Preference will be given to projects that are:

- 1) Collaboratively planned and led
- 2) Recommended by the Mayor's Sustainability Task Force Report in one of the ten categories; jobs, transportation, waste, energy, health, food, education, community involvement, water, and/or environmental justice. The Mayor's Sustainability Task Force Report can be found online at, [www.ci.new-bedford.ma.us/Mayor/PressReleases2008/Sustaining\\_New\\_Bedford\\_09.02.08.pdf](http://www.ci.new-bedford.ma.us/Mayor/PressReleases2008/Sustaining_New_Bedford_09.02.08.pdf), or at the Mayor's Office.
- 3) Led by Minority and/or Women Business Enterprises (MBE, WBE).

Schools, non-profits, businesses in collaboration with a non-profit, and service agencies can apply for grants up to \$5,000. Grants for up to \$1,000 are available for community groups, made up of 4 or more individuals, that do not have non-profit status. These individuals must be residents of New Bedford. Individuals may not apply.

### Grant Timeline:

Application deadline is October 31, 2008. Grants will be awarded in November. Two-thirds of the grant award will be given at start, upon signature of the (provided) terms and conditions. The remainder will be awarded upon receipt of (provided) the final report.

### Application Process:

The 4-page application must be submitted electronically, and include:

- 1) Two-page cover page, downloadable from [www.seeal.org](http://www.seeal.org),
- 2) One-page executive summary of the project which should include at least:
  - a. Project Timeline
  - b. Name & mission of organization or group
  - c. Project description
  - d. Target audience and number of people to be reached
  - e. Evaluation criteria
- 3) One-page detailed, itemized budget for project expenses. Please also note the annual budget for your organization, as well as any project in-kind contributions.

### Report and Media Requirements:

At the end of the project, a final report, which will be provided, must be submitted to describe grant outcomes and evaluation results. During the life of the grant, awardees are required to distribute at least one press release to publicize the grant's efforts. This press release (and all related media and project information) must include this statement:

*This project was made possible in part by; the City of New Bedford, the Southeastern Environmental Education Alliance (SEEAL), the Community Foundation of Southeastern Massachusetts, and the Environmental Protection Agency (EPA).*

Logos will be provided upon request. Press releases must be approved by SEEAL before release.

### For Materials, Questions, and Electronic Proposal Submittal:

Jennifer Marshall, SEEAL Coordinator

[www.seeal.org](http://www.seeal.org)

[jmarshall@seeal.org](mailto:jmarshall@seeal.org)

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Deadline: October 31, 2008